Home-Care Supplies

You will find that caring for your home is much easier if you have necessary tools and supplies on hand. As you review the maintenance information in this manual and in the manufacturer materials, note the materials and tools you will need. Note sizes, colors, brands, sources, and so on to create a convenient inventory that will make shopping for home-care products easier. You may wish to make copies of this form before filling it out.

For	Item	Color/ Style	Size	Brand	Source	Notes

Maintenance Schedule

Begin care of your home with organized records, including information about all of its components and your furnishings. This information will make caring for you home easier, and will be valuable when you sell your home. Another worthwhile step is to inventory all equipment, appliances, furnishings, and personal belongings. A photo album containing pictures of each room is an excellent supplemental item. In addition to normal daily and weekly care, develop a schedule of preventative routines based on the information in this manual and the manufacturer literature you receive. A change of season creates special maintenance needs so plan for winterizing and summarizing your home.

Task/Notes	Frequency	J	F	M	A	M	J	J	A	S	O	N	D

Task/Notes	Frequency	J	F	M	A	M	J	J	A	S	O	N	D